

27 September 2017

Dear parent / carer

### **Early closure for Open Evening Monday 2 October 2017**

On Monday 2 October, we host our annual open evening for prospective students. This is an important evening for us in the school calendar as it provides an opportunity to present to our community the work that is going on within the school and showcase the wonderful progress our students make.

To allow for full and effective preparations to take place, we will need to close the school at 12.55pm on Monday 2<sup>nd</sup> October 2017. As part of the early closure the school day will be adjusted as follows:

11.45	Lesson 4 (as normal)
12.35pm	Chapter time
12.55	Students dismissed

Please note that lessons one to four will run as per any other school day. From 12.55pm until 1.30pm lunch will be provided for those students who wish to stay, or for those students in receipt of free school meals.

It is our hope that as many current students as possible will participate in activities and demonstrations throughout the evening - you will receive separate information inviting individual students later this week.

Yours faithfully



Emily Verow  
Executive Headteacher