

Please see the risk assessment below. This risk assessment has been produced in order to assess the risk to our school community. There is a traveller camp that has been set up on Thursday 22 March 2018 on the Staffordshire County Council land (not the school site) which adjoins the school's property. The main risk is that schools are required to check the identity and records of all site visitors – this is an impossibility in this case. Please note that the school entrance will not be available for vehicles until the site is cleared and that students will need to use the pedestrian accesses only. Please read the risk assessment to understand how the school is managing this risk.

RISK ASSESSMENT – Traveller camp on Staffordshire County Council property adjoined to the school site

HAZARD OBSERVED	RISK BEFORE CONTROL MEASURES	PERSONS AT RISK	CONTROL MEASURES	COMMENTS ACTIONS	RESIDUAL RISK RATING
Unknown adults on the school site	Adults without DBS and other relevant checks on the school site	Children Vulnerable adult visitors	<ul style="list-style-type: none"> Adults at the traveller camp to be kept away from the children Parents / carers to be notified that there is a traveller camp on site and to be aware of the risk assessment in place Children to be told that they are not to make contact with the unknown adults Police and County Council notified of the camp on the site All entrances to be secured as per lockdown guidance during all lesson and morning break times. One entrance to be used at the start of the school day and end of the school day in order to aid risk management. At lunch time, the boys toilet stairwell door to be opened and a maximum of 50 children to be allowed outside at any one time (if needed, a rota to be implemented for this). Reception to operate as usual with all visitors required to sign in and all ID seen (where visitors cross through the secure entrance, ensure that they are DBS checked as appropriate, of fully accompanied where they are not DBS checked, ie parents of children at school who attend for meetings) Vehicular access to be restricted to staff use only – no parents and carers to use the entrance, unless the child has additional needs which require supported mobility (parents to request additional support as appropriate) No students will be allowed to leave the site partway through the day unless collected by a responsible adult 	Staff members to guide students to the open student entrance (stairwell on the girls toilet side of the building) from 8:15am. All latecomers to use reception.	Medium
Unknown adults sharing the Staffordshire County Council and The King's School's	Students accessing the site and encountering the unknown adults	Children Staff Vulnerable adult visitors	<ul style="list-style-type: none"> Vehicular access to be restricted to staff use only – no parents and carers to use the entrance, unless the child has additional needs which require supported mobility (parents to request additional support as appropriate) 	All staff to be on duty outside from 8:15am until 8:35am	Medium

entrance to the site			<ul style="list-style-type: none"> • Parents are advised to park safely if waiting on the road for children – it is to be noted that the large, blind bend does have double yellow lines on both sides for safety reasons • Additional staff duty points on the pavement and supported crossing of the road to be implemented • Students to access the school site either via the steps near to St Thomas' Church or the hitherto unopened pedestrian access on the bend of First Avenue • Local policing team Support has been requested to assist with road safety at key times of the day – before and after school 		
Path to the astroturf blocked by vehicles	Vehicles occupied by unknown adults	Children	<ul style="list-style-type: none"> • Students to remain in the building for morning break time • There will be outdoor space available at lunchtime at the rear of the building – there will be a heavy staff duty presence and there is, unfortunately, no football facility; however, the children can access the sports hall for organised team sports. • No outdoor physical education lessons to take place 	Students to be allowed to circulate around the school building (not second floor) with duty points relocated from outside to the first floor corridor.	Low
Emergency evacuation	Vehicles blocking the path to the astroturf	All	<ul style="list-style-type: none"> • All office staff and senior leaders to ensure the children's safety passing the unknown adults • Miss Milne to lead roll call on the astroturf • Police to be called as well as FARS 	In the event that an evacuation is triggered by a false alarm, students to return immediately to the building without roll call	Low